

**OLDHAM COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES**

6:30 pm, May 11, 2017  
Main Library 308 Yager Avenue LaGrange, KY 40031

**Call to Order**

The May, 2017, meeting of the Oldham County Public Library Board of Trustees was called to order at 6:26 pm by President Sallie Haynes at the Main Library of the Oldham County Public Library system. Trustees present were Virginia Brown, David Hutchinson, Jennifer Proud, and Lonnie Hardin. Chris Bischoff attended as Regional Librarian. Also present was Library Director Susan Eubank.

**Invitation for Public Comment:**

No public in attendance.

**Consent Agenda**

1. A motion to approve amendments to the minutes of March 16, 2017, and April 13, 2017 was made by Jennifer Proud and seconded by David Hutchinson. The minutes were approved.
2. A motion to approve the Financial Reports & Payment Voucher for April, 2017, was made by Virginia Brown and seconded by Sallie Haynes. The Financial Reports & Payment Voucher for April, 2016 was approved.

**New Business**

Library Director Search,

Closed Session. President Sallie Haynes made a motion that the Oldham County Library Board go into closed session under KRS 61.810, section one, subsection section one subsection f [written as KRS61.810(1)(f)] to discuss hiring a new Library Director. The motion was seconded by Virginia Brown and approved. The Board, Nelda Moore of Nelda Moore Library Consulting; Chris Bischoff, KDLA Regional Librarian, and Susan Eubank, Library Director went into closed session at 6:31 pm. The Board came back into open session at 6:50 pm. A motion was made by Sallie Haynes to invite the top six candidates to be interviewed on the date of June 5, 2017, at 9:00 am at the Main Library in LaGrange and to provide a \$350 stipend for travel for out of state travel. The motion was seconded by Virginia Brown and approved by a unanimous vote of the Board.

Health Insurance Review

David Hutchinson made a motion to renew the Humana Health Savings Account Plan from the Phil Brown Insurance Agency, Inc. The motion included using age-related premiums. The motion was seconded by Lonnie Hardin. A vote was taken and approved unanimously.

Two proposals were reviewed for the Main Library's carpet and upholstery cleaning but the item was tabled following a third proposal.

**Old Business**

Two items: personnel policy reviews and Goshen Library update were tabled pending further information.

**Director's Report**

Friday, April 28<sup>th</sup> the Mahan Library on the grounds of the Creasey-Mahan Nature Preserve experienced a Category EF-1 tornado. The Library suffered minimal damage but was closed to the public from Saturday, April 29 through Wednesday, May 3<sup>rd</sup>.

The Library Certification Committee of the Education and Workforce Cabinet in Frankfort are revising some of the verbiage and requirements for the certification of public librarians.

Ms. Eubank handed out an annotated packet from the “*Statistical Report of Kentucky Public Libraries for Fiscal Year 2015-2016.*” This document is a compilation of all of Kentucky’s public libraries’ Annual Reports. The full report is on-line at <http://kdla.ky.gov/librarians/plssd/Pages/LibraryStatistics.aspx>.

**Report from KDLA:**

Regional Librarian Chris Bischoff reported on current activities of the Kentucky Department for Libraries and Archives and offered a report on “the trustee’s guide to using e-mail for library business.”

**Communications**

Two letters were distributed

**Adjourn**

A motion to adjourn the meeting was made by *David Hutchinson* and seconded by *Lonnie Hardin*. The meeting was adjourned at 7:15 pm.

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President

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Secretary

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Date Approved